

# DOG REHOMING APPLICATION

ASSISI ANIMAL SANCTUARY, CONLIG, NEWTOWNARDS, BT23 7PU

TEL: 028 9181 2622 EMAIL: [info@assisi-ni.org](mailto:info@assisi-ni.org) WEBSITE: [www.assisi-ni.org](http://www.assisi-ni.org)

Charity Reference NIC 104594

**PLEASE READ THIS INFORMATION SHEET CAREFULLY. MANY OF THE QUESTIONS YOU MAY HAVE COULD BE ANSWERED BY IT**

THANK YOU FOR APPLYING TO REHOME WITH ASSISI ANIMAL SANCTUARY. TO BE CONSIDERED YOU MUST BE MIN 18 YEARS OF AGE. IF YOU ARE NOT THE HOME OWNER OR LEAD TENANT OF THE PROPERTY WE MAY NOT BE ABLE TO RESERVE A DOG FOR YOU WITHOUT THEIR FULL CONSENT. ALL ADULTS IN THE HOME MUST SIGN THE FORM AND MEET THE DOG.

TO AID US IN FINDING YOUR FOREVER DOG, WE ASK THAT YOU COMPLETE THE ATTACHED APPLICATION. THIS APPLICATION DOES NOT COMMIT YOU TO ANY REHOMING, BUT ALONG WITH CONSULTATION FROM AN ASSISI HOME ADVISOR WILL DETERMINE WHICH ANIMAL IS MOST COMPATIBLE WITH YOUR HOME AND LIFESTYLE. ASSISI RESERVES THE RIGHT TO CANCEL BOOKINGS AT ANY TIME.

**COMPLETION OF THIS FORM DOES NOT GUARANTEE THAT AN ASSISI ANIMAL WILL BE REHOMED TO YOU.**

## DOG HISTORY

ALL DOGS AVAILABLE HAVE BEEN EXAMINED BY A VETERINARY SURGEON. THE AGE STATED IS A REASONABLE ESTIMATE BASED ON THE DOGS APPEARANCE AND CONDITION. WHILST EVERY PRECAUTION HAS BEEN TAKEN TO ENSURE EACH DOG IS IN GOOD HEALTH, AND FREE FROM ANY PHYSICAL DEFECT, ASSISI CANNOT GUARANTEE THE HEALTH AND TEMPERAMENT OF ANY ANIMAL, AND NO WARRANTY IN RESPECT OF ANY DOG CAN BE GIVEN TO YOU. YOU WILL WHERE POSSIBLE BE INFORMED OF ANY KNOWN ILLNESS OR HISTORY OF BEHAVIOURAL DIFFICULTIES.

## OUR FEES

WE CHARGE A STANDARD FEE OF £100 PER DOG AND £150 FOR PUPPIES.

SPECIAL CASES SUCH AS DOGS WITH MEDICAL ISSUES, ELDERLY DOGS OR ADULT PAIRS WILL BE CHARGED AT THE MANAGERS DISCRETION ACCORDING TO THEIR SEPARATE CRITERIA.

## GIFT AID

TO HELP US IN MEETING OUR INCREASING COSTS, WE WOULD GREATLY WELCOME ANY FURTHER DONATIONS ON TOP OF THE REHOMING FEE. IF YOU ARE A TAXPAYER PLEASE COMPLETE ONE OF OUR GIFT AID FORMS. FOR EVERY £1 EXTRA THAT YOU DONATE WE CAN RECLAIM 25p FROM TAX AT NO EXPENSE TO YOU.

## MEDICAL ISSUES

SOME OF OUR ANIMALS WILL HAVE MEDICAL ISSUES. PLEASE CONSIDER CAREFULLY WHETHER A DOG WITH MEDICAL NEEDS IS RIGHT FOR YOUR HOME AND CHECK THE BOX ACCORDINGLY, AS THESE COSTS WILL BE INCURRED BY YOU ONCE YOU TAKE OWNERSHIP OF THE ANIMAL. PLEASE BE AWARE THAT ANY HEALTHY ANIMAL CAN DEVELOP MEDICAL ISSUES, AND THEREFORE WE ALWAYS ADVISE PET INSURANCE OF SOME KIND BE TAKEN OUT.

## SPAYING / NEUTERING / VACCINATING

MOST ADULT DOGS WILL BE KENNEL COUGH VACCINATED, 1ST & 2ND VACCINATED AND SPAYED / NEUTERED. PUPPIES CAN BE REHOMED AFTER 1ST VACCINATIONS. IF YOU REHOME A DOG OR PUPPY FROM US THAT HAS NOT YET HAD THESE PROCEDURES WE REQUIRE THESE TO BE CARRIED OUT. IF YOU ARE UNABLE TO COVER THE COSTS INVOLVED WITH NEUTERING YOUR NEW PET, ASSISI WILL CONTRIBUTE £60 TOWARDS NEUTERING AND £100 TOWARDS SPAYING.

## BENEFITS

EACH DOG HAS 4 FREE WEEKS OF INSURANCE COVER. INSURANCE COVER WILL NOT APPLY FOR CLAIMS RELATING TO ILLNESSES OR OTHER CONDITIONS KNOWN TO EXIST BEFORE THE COVER NOTE BECOMES EFFECTIVE. COVER IS AVAILABLE FROM EIGHT WEEKS OF AGE. THE INSURANCE IS VALID FOR A PERIOD OF 4 WEEKS FROM THE DATE OF REHOMING.

## YOUR COMMITMENT

IF YOU ARE ACCEPTED TO REHOME A DOG, YOU WILL ASSUME FULL PROPRIETRY RIGHTS OVER THE ANIMAL AND WILL HAVE LEGAL RESPONSIBILITY FOR ANY INJURY, LOSS OR DAMAGE SUSTAINED BY OR TO A 3RD PARTY CAUSED BY THE ANIMAL. YOU WILL AGREE TO ACCEPT RESPONSIBILITY FOR ANY AND ALL MEDICAL CONDITIONS THAT MAY ARISE AND ARE ADVISED TO TAKE OUT FURTHER INSURANCE TO MITIGATE COSTS OF SUCH. YOU WILL PERMIT AN ASSISI HOME ADVISOR ACCESS TO THE DOG FROM TIME TO TIME TO CHECK ON ITS WELFARE.

**ASSISI IS ALWAYS AVAILABLE FOR FREE FOLLOW-UP ADVICE UPON REQUEST.**

## **Dog Rehoming Process At Assisi**

ONCE YOU HAVE COMPLETED YOUR FORM, A MEMBER OF STAFF SHALL ASSIST YOU IN YOUR SELECTION OF A SUITABLE DOG.

WHEN A MATCH HAS BEEN FOUND WE WOULD ASK THAT YOU VISIT THE DOG THREE TIMES TO ENABLE YOU TO BUILD UP A CONNECTION WITH THE DOG (THIS SHOULD HELP THE DOG TO SETTLE IN YOUR HOME)

WE THEN CARRY OUT THESE PROCESSES (WITH YOUR PERMISSION).

**A LANDLORD CHECK** (IF YOU LIVE IN A PRIVATE RENTAL PROPERTY)

**A VET CHECK** (IN YOU HAVE HAD AN ANIMAL REGISTERED WITH A VET IN THE PAST FIVE YEARS)

IF YOU CURRENTLY HAVE A DOG WE WOULD FIRST ASK THAT WE ARRANGE FOR THE DOGS TO MEET BEFORE PROCEEDING.

**AND A HOME VISIT.**

***FOLLOWING THE FIRST TWO CHECKS AND AFTER YOU HAVE VISITED WITH THE DOG THREE TIMES, WE WILL ORGANISE YOUR HOME VISIT. PLEASE BE AWARE OUR HOME VISITORS ARE VOLUNTEERS AND WE CANNOT MAKE AN APPOINTMENT ON THEIR BEHALF. THEY WILL BE ASKED TO CONTACT YOU DIRECTLY TO ARRANGE A SUITABLE TIME AND DATE.***

THE HOME VISITOR WILL CONTACT YOU TO ARRANGE A VISIT, THE PURPOSE OF WHICH IS TO OFFER ADVICE ON HELPING YOU AND YOUR RESCUE DOG/PUP SETTLE IN AND ANSWER ANY QUESTIONS YOU MAY HAVE.

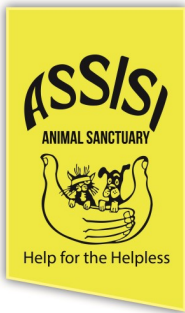
ANYONE WITH A VESTED INTEREST IN THE CARE OF THE DOG SHOULD BE AT THE HOME VISIT. (E.G. IF YOUR PARENTS ARE GOING TO LOOK AFTER THE DOG WHILE YOU ARE OUT)

### **FOLLOWING COMPLETION OF A SUCCESSFUL HOME VISIT**

AT THIS POINT THE HOME VISITOR SHALL ADVISE YOU ON OBTAINING A LICENSE FOR THE DOG. THIS CAN BE DONE AT YOUR LOCAL COUNCIL OFFICES OR IN SOME CASES ONLINE

THE HOME VISITOR CANNOT TELL YOU WHEN YOU CAN COLLECT YOUR NEW PET. THEY MUST INFORM THE SANCTUARY OF THE OUTCOME OF THE VISIT AND THE SANCTUARY WILL PROCEED TO CONTACT YOU DIRECTLY TO ARRANGE YOUR REHOMING APPOINTMENT.

IN SOME CASES THIS MAY TAKE A LITTLE LONGER IF MEDICATION IS TO BE ORDERED OR IF A DOG HAS NOT COMPLETED THEIR ASSESSMENTS.



# Dog Rehoming Application

ASSISI ANIMAL SANCTUARY, CONLIG, NEWTOWNARDS, BT23 7PU  
 TEL: 028 9181 2622 EMAIL: info@assisi-ni.org WEBSITE: www.assisi-ni.org  
 Charity Reference NIC 104594

Date: \_\_\_\_\_

Staff name: \_\_\_\_\_

### For Office Use

Dog Name: \_\_\_\_\_  
 Dog Ref: \_\_\_\_\_  
 Info Form Given? Yes No  
 Home Visitor: \_\_\_\_\_

**THANK YOU FOR THINKING OF ADOPTING AN ASSISI DOG/ PUPPY. PLEASE NOTE DOGS CAN LIVE FOR UP TO 20 YEARS. THIS IS A BIG COMMITMENT AND EVERYONE IN THE HOME MUST AGREE TO LOOK AFTER THE NEW FAMILY MEMBER FOR THE DURATION OF ITS LIFETIME.**

## Your details

Applicant 1:	Applicant 2:
Applicant 3:	Applicant 4:
Address: _____	
Postcode: _____	
Home telephone number: _____	Mobile number: _____
Email Address: _____	

Have you rehomed or applied to rehome an Assisi dog before? Y N      Have you rehomed a rescue dog before? Y N

Why do you want a dog? \_\_\_\_\_

## Finding the right match

Are you able to do the minimum 3 required visits for an adult dog? Y N (some dogs may require additional visits)

What breeds are you interested in? \_\_\_\_\_

What age of dog would you consider? MIN \_\_\_\_\_ MAX \_\_\_\_\_      Gender? Male Female Either

Would you be willing to adopt a dog with any known medical issues? Y N

Please list your experience with dogs:

\_\_\_\_\_

Do you have any dog training experience? Y N      Are you willing to attend training classes? Y N

What level of training are you prepared to undertake? **BASIC INTERMEDIATE ADVANCED AGILITY**

How much exercise will the dog be given? \_\_\_\_\_

How long are you prepared to give the dog to settle in? \_\_\_\_\_

How long will the dog be left for? \_\_\_\_\_

Where would the dog be kept when left alone? \_\_\_\_\_

Where will the dog be kept;    During the day? \_\_\_\_\_      During the night? \_\_\_\_\_

### **PLEASE COMPLETE THIS PART ONLY IF YOU ARE INTERESTED IN ADOPTING A PUPPY**

Puppies are fun but take a lot of commitment and training. Are you sure a puppy is right for you?

Are you willing to provide the puppy with its 2nd vaccination if necessary? Y N

Are you willing to get the puppy spayed/neutered at the appropriate age? Y N

If not, why? \_\_\_\_\_

How long would the puppy be on its own for? \_\_\_\_\_

Where would it stay during this time? \_\_\_\_\_

Who will be available to feed/toilet the pup regularly? \_\_\_\_\_

**About your household**

Is your home: **OWNED** **COUNCIL RENTED** **PRIVATE RENTAL** **APARTMENT (WHICH FLOOR?)** **FARM** **CARAVAN**

Has acceptance of a new dog been agreed by everyone in your household? **Y N**

Please circle which best describes your household; **QUIET** **ACTIVE** **OCCASIONAL VISITORS** **BUSY**

Number of Adults? \_\_\_\_\_ Number of children? \_\_\_\_\_ Children's ages? \_\_\_\_\_

Do children regularly visit? \_\_\_\_\_ ANY ALLERGIES? **Y N**

Do you have any other pets? ( please give details, species, age )

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Family working hours? \_\_\_\_\_

Planning any significant changes E.g. New baby etc? \_\_\_\_\_

Going on holiday soon? IF YES PLEASE GIVE DATES \_\_\_\_\_

What holiday arrangements are made for your pet? \_\_\_\_\_

Planning on moving house soon? \_\_\_\_\_

DO YOU HAVE A GARDEN? **Y N** IF YES HOW SECURE IS IT? FENCE WALL HEDGE OVERALL HEIGHT \_\_\_\_\_

Any dogs visiting your household? \_\_\_\_\_

Will all the family be available for the home visit? \_\_\_\_\_

**ABOUT YOUR PREVIOUS / CURRENT ANIMALS**

**WHAT VET WILL YOU REGISTER WITH FOR THE NEW PET? \_\_\_\_\_**

**WILL YOU CARRY ON PET INSURANCE FOR THE NEW PET? Y N**

**ANY ADULT IN THE HOUSEHOLD WHO HAS OWNED PETS WITHIN THE LAST 5 YEARS MUST PLEASE GIVE DETAILS FOR A VETERINARY REFERENCE. PLEASE NOTE PARENTS PETS DO NOT FALL UNDER THIS REMIT.**

**ADULT ONE: PLEASE GIVE ALL DETAILS; NAME, AGE, SEX, BREED.**

\_\_\_\_\_

\_\_\_\_\_

**WHICH DO YOU STILL HAVE? \_\_\_\_\_**

**WERE ALL THESE PETS UNDER YOUR CURRENT ADDRESS? Y N IF NO, WHAT ADDRESS WERE THEY UNDER?**

\_\_\_\_\_

**WHAT VET DID YOU USE FOR THEM? \_\_\_\_\_ DID YOU HAVE PET INSURANCE? Y N**

**WERE THEY SPAYED / NEUTERED? Y N IF NO, WHY NOT? \_\_\_\_\_**

**PLEASE SIGN HERE IF YOU GIVE ASSISI PERMISSION TO CONTACT YOUR VET FOR A REFERENCE \_\_\_\_\_**

**ADULT TWO: PLEASE GIVE ALL DETAILS; NAME, AGE, SEX, BREED.**

\_\_\_\_\_

\_\_\_\_\_

**WHICH DO YOU STILL HAVE? \_\_\_\_\_**

**WERE ALL THESE PETS UNDER YOUR CURRENT ADDRESS? Y N IF NO, WHAT ADDRESS WERE THEY UNDER?**

\_\_\_\_\_

**WHAT VET DID YOU USE FOR THEM? \_\_\_\_\_ DID YOU HAVE PET INSURANCE? Y N**

**WERE THEY SPAYED / NEUTERED? Y N IF NO, WHY NOT? \_\_\_\_\_**

**PLEASE SIGN HERE IF YOU GIVE ASSISI PERMISSION TO CONTACT YOUR VET FOR A REFERENCE \_\_\_\_\_**

**APPLICANTS DECLARATION**

**PLEASE TICK WHERE APPROPRIATE**

	I AM WILLING TO ALLOW AN ASSISI HOME ADVISOR INTO MY PROPERTY TO SEE WHERE THE ANIMAL WILL BE LIVING AND TO CHECK ANY INFORMATION I HAVE PROVIDED ON MY APPLICATION AND AM WILLING TO ALLOW AN ASSISI HOME ADVISOR ACCESS TO THE ANIMAL AFTER IT HAS BEEN REHOMED TO CHECK ON ITS WELFARE
	I AM WILLING TO ALLOW AN ASSISI HOME ADVISOR ACCESS TO THE ANIMAL AFTER IT HAS BEEN REHOMED TO CHECK ON ITS WELFARE
	I GIVE PERMISSION FOR ASSISI TO CONTACT MY LANDLORD / HOUSING CONTRACT PROVIDER (Please Give Their Details:)
	I UNDERSTAND THIS APPLICATION CANNOT BE PROCESSED WITHOUT THESE DETAILS BEING PROVIDED
	I GIVE ASSISI PERMISSION TO CONTACT ANY VET I HAVE USED IN THE LAST 5 YEARS ON MY BEHALF
	I AGREE TO VISIT THE DOG A MINIMUM OF 3 TIMES BEFORE IT CAN BE REHOMED
	I UNDERSTAND THAT I AM UNDER NO OBLIGATION TO PROCEED WITH THIS APPLICATION AND CAN CANCEL AT ANY TIME
	I UNDERSTAND THAT ASSISI RESERVE THE RIGHT TO CANCEL ANY BOOKING WE DEEM AN UNSUITABLE MATCH AT ANY TIME DURING THE REHOMING PROCESS
	I UNDERSTAND THAT ALL MEMBERS OF THE FAMILY WILL BE RESPONSIBLE FOR THE CARE OF THIS ANIMAL AND THEREFORE MUST MEET THE ANIMAL AND SIGN THE DECLARATION. I UNDERSTAND THAT MY APPLICATION CANNOT BE FULLY PROCESSED WITHOUT THESE SIGNATURES.
	I UNDERSTAND THAT IF MY APPLICATION IS SUCCESSFUL I AM REQUIRED BY LAW TO APPLY FOR A DOG LICENSE FROM MY LOCAL COUNCIL PRIOR TO COLLECTION AND BRING EVIDENCE OF THIS WHEN COLLECTING
	I AM OVER 18 YEARS OF AGE

**Data Protection:**

**IF YOU DO NOT BOOK A DOG ON YOUR FIRST VISIT, DO YOU PERMIT ASSISI TO RETAIN YOUR FORM ? Y N**

**WE ADVISE YOU TO KEEP IN CONTACT WITH US DURING THIS MONTH VIA WEBSITE, FACEBOOK OR TELEPHONE TO STAY APPRISED OF WHAT NEW DOGS HAVE BECOME AVAILABLE.**

**Please contact us within one month to reaffirm your interest.**

**ASSISI HAS A LEGITIMATE INTEREST IN KEEPING IN TOUCH WITH YOU WITH REGARD TO THE ANIMAL REHOMED TO YOU.**

We would also like to keep you informed by letter, email and by phone about volunteering opportunities and the on-going work of The Sanctuary that we believe may be of interest to you. Are you happy for us to do this? Yes / No

Occasionally we like to keep in touch with our volunteers and supporters by telephone including mobile messaging. Are you happy for us to contact you in this way? Yes / No

Occasionally we like to keep in touch with our supporters by email. Are you happy for us to contact you this way? Yes / No

We may occasionally allow other carefully selected organisations to write to our supporters. Do you wish to be included in this Yes / No

**Our Privacy Statement on how we handle and store your personal data can be viewed on line at [www.assisi-ni.org](http://www.assisi-ni.org) or may be requested from the Sanctuary, 1 Old Bangor Road, Conlig, Newtownards, BT23 7PU**

**All adults in the household MUST sign below**

1<sup>st</sup> Applicant Date

2<sup>nd</sup> Applicant Date

3<sup>rd</sup> Applicant Date

4<sup>th</sup> Applicant Date

STAFF TO COMPLETE

**Assisi requires an applicant to visit the dog on THREE separate occasions.**

**Please have Reception sign and date below following each visit.**

1<sup>st</sup> visit \_\_\_\_\_ 2<sup>nd</sup> visit \_\_\_\_\_ 3<sup>rd</sup> visit \_\_\_\_\_

STAFF NAME \_\_\_\_\_ Date \_\_\_\_\_

DOG NAME \_\_\_\_\_ REF NO \_\_\_\_\_ AGE \_\_\_\_\_ BREED \_\_\_\_\_

FEE FOR CHOSEN DOG \_\_\_\_\_

Have all family met dog **Y N** If no, who still to meet and when? \_\_\_\_\_

Other dog(s) in household? **Y N** If yes, have dogs met **Y N**

If no, when to meet? \_\_\_\_\_

Comments \_\_\_\_\_

Are own dogs neutered? **Y N** Are own dogs vaccinated? **Y N**

Comments \_\_\_\_\_

Dog's behaviour \_\_\_\_\_

Training plan/recommendations \_\_\_\_\_

Rehoming Items \_\_\_\_\_

Exercise needs \_\_\_\_\_ Dietary needs \_\_\_\_\_

Medical needs \_\_\_\_\_

Other Comments \_\_\_\_\_

Would the family be able to collect the dog within 48 hours of your application being successful? **Y N**

If not, why? \_\_\_\_\_

PLEASE ASK BOOKER TO COUNTERSIGN THIS INFORMATION \_\_\_\_\_