

Assisi Animal Sanctuary – Safeguarding Policy

This policy is to ensure that all children, young people and vulnerable adults engaging in activities or services associated with Assisi Animal Sanctuary are able to do so in an environment where they feel valued, listened to and safe.

- Assisi staff and volunteers are committed to best practice which promotes the welfare of children, young people and vulnerable adults and protects them from harm and exploitation.
- Assisi staff and volunteers accept and recognise their responsibility to develop an awareness of the possible issues that could cause children, young people and vulnerable adults harm.
- Assisi staff and volunteers recognise their responsibility to establish and maintain a safe environment for everyone.

The purpose of this Policy

This policy is intended to cover all functions of Assisi's activities where staff and volunteers have direct contact with children, young people and vulnerable adults in the course of their duties.

The policy will be owned at all levels within Assisi and our Trustees will direct the development of this policy and be responsible for approval of same.

All staff and volunteers within Assisi have a responsibility for the implementation of this policy.

Everyone involved with Assisi will be provided with a copy of this policy statement.

The policy statement will be prominently displayed at our Sanctuary and all other Assisi sites.

There will be zero tolerance of any form of abuse or harmful treatment.

We will seek to safeguard children, young people and vulnerable adults by:

- Adhering to our safeguarding policy and a code of behaviour.
- Providing effective management through support, supervision and training.
- Providing clear procedures for reporting concerns to statutory agencies that need to be informed,
 while also engaging with the appropriate people.
- Appropriately managing personal information and the sharing of sensitive information in a confidential manner and in line with GDPR.
- Implementing clear procedures for receiving comments and suggestions and for dealing with concerns and complaints about our organisation.
- Ensuring general safety and risk management procedures are adhered to.

At Assisi, we are committed to promoting an atmosphere of inclusion and transparency and are open to feedback from the people who participate in our activities or use our services, with a view to how we may continually make improvements.

Unless there is a significant change to legislation, policy or practice, Assisi Animal Sanctuary will review this policy every year with the next review taking place in March 2021.

Contacts for reporting safeguarding concerns in relation to a child, young person or vulnerable adult are:

Fiona Hamilton – Administration Manager – <u>fiona@assisi-ni.org</u> Nigel Mason – Chief Executive Officer – <u>nigel@assisi-ni.org</u>

Approved by the Board of Trustees and signed by:

Nigel Mason

CEO Assisi Animal Sanctuary